

SWITCHING TO FIFTH THIRD BUSINESS BANKING: 4 EASY STEPS



Welcome to Fifth Third

We're so glad you're here and we can't wait to help you manage, protect and grow your business. We've put together this helpful guide for setting up your Fifth Third business bank account—it's easy to get started! As you go through the steps, reach out to your business banker with any questions you may have.

This guide covers:

1. Account setup
2. Discontinue use of your old account
3. Transitioning ACH deposits and payments
4. Closing out your old account



STEP 1: ACCOUNT SETUP



Set up mobile and online banking and order checks for your new business checking account.

Download the Fifth Third mobile banking app from the App Store or Google Play Store.

Enroll in online banking.

Set up account alerts.

Make a mobile deposit.¹

Order your Fifth Third checks online.

STEP 2: DISCONTINUE USE OF YOUR OLD ACCOUNT



Stop using your old business banking account and safely destroy related documents.

Stop using your old account.

Make sure all your transactions have cleared before you close your account!

Safely destroy all checks, ATM/debit cards and deposit slips.

STEP 3: TRANSITIONING ACH DEPOSITS AND PAYMENTS



Review your ACH deposits and payments and notify your customers about your new account.

Make a list of any ACH/deposit/payments—review your monthly statements to help you remember!

Vendor payments

Card processing payments

Loans

Payroll

Let your customers and business partners know about your new account.

STEP 4: CLOSING OUT YOUR OLD ACCOUNT



Double check that all your checks have cleared and ACH deposits and payments are transferred, then close your old business bank account.

Checks cleared?

ACH deposits and payments transferred?

Notify your previous bank of your request to close your account!

Your Fifth Third team is here to help!

If you have a question about transitioning your business bank account to Fifth Third, **please contact your business banker.**



FIFTH THIRD BANK

1. Mobile Internet data and text messaging charges may apply. Contact your mobile service provider for details. Mobile deposit limits may apply. Subject to Digital Services User Agreement, including applicable cut-off times.

App Store and iPhone are registered service marks of Apple, Inc. Google Play and Android are registered trademarks of Google LLC.

Copyright ©2021 Fifth Third Bank, National Association. Member FDIC.  Equal Housing Lender. Fifth Third and Fifth Third Bank are registered trademarks of Fifth Third Bancorp.